**Pre-Award Technical Review and Risk Assessment**

**Project:**

**Applicant:**

**Reviewer:**

The Technical Review shall determine if the minimum submission requirements are met.

1. Does the applicant meet the eligibility requirements as specified in Section 2 of the Notice of Funds Available (NoFA)?

 **YES \_\_\_ NO\_\_\_**

2. Was the grant application submitted prior to the submission deadline specified in the Notice of Funds Available (NoFA)?

**YES \_\_\_ NO\_\_\_**

 3. Does the grant application address and/or comply with all material requirements specified in the Notice of Funds Available (NoFA), including instructions for format, content and submission.

**YES \_\_\_ NO\_\_\_**

The Risk Assessment shall determine if the applicant organization is qualified to receive federal sub-grant funds.

1. Is the applicant entity, or any identified subcontractor, currently suspended or debarred, or have they been suspended or debarred in the past?

**YES \_\_\_ NO\_\_\_**

2. Were there any findings or violations from the most recent audit? **YES \_\_\_ NO\_\_\_**

3. If applicable, based on the audit, does the applicant entity accounting system fail to identify the receipts and expenditures of program funds separately for each federal award?

 **N/A\_\_\_ YES \_\_\_ NO\_\_\_**

4. If applicable, do any state or federal awarding agency monitoring results suggest that the applicant entity may be high risk?

 **N/A\_\_\_ YES \_\_\_ NO\_\_\_**

6. Does the grant application indicate collusion or unfair trade practices by one or more organizations agreeing to act in a manner intended to avoid or frustrate any of the provisions of 815 CMR 2.00 or any other general or special law or regulation.

**YES \_\_\_ NO\_\_\_**