



Executive Director

Position Announcement (November 1, 2022)

The Center on Disabilities and Human Development (CDHD) administered through the College of Education, Health and Human Sciences (EHHS) at the University of Idaho seeks applications for a dynamic and visionary executive director to:

- Oversee all aspects of CDHD functions.
- Provide leadership in responding to the expressed needs of people with disabilities, their families, advocates and policymakers across the state and nation.
- Form partnership within the University and across the state and nation to achieve program goals.
- Collaborate with university faculty and administration to facilitate an integrated approach to teaching, learning, research, and evaluation across disciplines.
- Leverage resources to grow existing programs and develop new areas of focus.

This position is based in Moscow or Boise, Idaho.



See 'How to Apply' below for application instructions or [view the listing on the University of Idaho's PeopleAdmin website](#). Application review will begin December 1, 2022 and continue until a suitable applicant is found.

Center Description

The Idaho Center on Disabilities and Human Development (CDHD) is one in a network of 67 University Centers for Excellence in Developmental Disabilities (UCEDD) improving the lives of people with disabilities and their families and those at risk. As a member of this network, CDHD staff have access to emerging innovations from university centers across the country. The CDHD functions as a bridge between the university and the community, bringing together the resources of both to achieve meaningful change.

Our five-year goals are addressed through a combination of preservice education, community-based service, training and technical assistance, research, policy development, and information dissemination. The goals are designed to build Idaho's capacity to:

- a. serve the needs of people with disabilities and those at-risk,
- b. impact meaningful systemic change through research and policy development, and
- c. enhance advocacy for people with disabilities, those at risk and their families.

Since 1988, the CDHD has operated numerous grant projects that impact state and national agendas. Administered through EHHS, the CDHD has a long history of building programs, collaborating with state partners, and meeting state and national needs.

As of July 30, 2022, the CDHD workforce consisted of 79 staff and 26 student trainees. Our presence is felt across the state with staff housed in four regional assistive technology centers and seven regional childcare resource centers. Our main office is in Moscow, Idaho near the University of Idaho Campus; our two satellite offices are at branch campuses in Boise (the state capital) and in Coeur d'Alene.

CDHD projects include early childhood initiatives; support and training for public school and private providers; access to assistive technology across the age-span; public health and behavioral intervention services for children, youth, and adults; technical assistance and training for families and providers serving children and youth with deaf blindness; and policy and systems change activities.

The CDHD houses The Idaho Training Clearinghouse which is known for its excellent resources, training and learning management system, and calendar functions. The Center also participates in the Utah Regional LEND program along with five other states and coordinates the University of Idaho special education doctoral program with an emphasis in autism spectrum disorder and related disabilities.

CDHD staff are actively involved in multiple state agency, advocacy, and legislative groups in Idaho as well as the nation, and participate extensively in policy development and advocacy activities.

Position Details

The Executive Director is a full-time (1.0 FTE), non-tenure, fiscal-year clinical faculty position with a rank of associate professor. Faculty responsibilities are divided as:

- 10% teaching and advising;
- 20% scholarship and creative activity;
- 10% outreach and extension; and
- 60% university service and leadership.

The position is located in Moscow or Boise, Idaho. Pay range is commensurate with experience. Anticipated start date is July 1, 2023.

Minimum Qualifications

- Earned doctorate in Education, Special Education, Health and Human Sciences, Sociology, Social Work, Psychology, Public Policy; Medical Allied Field, or related field of study;
- Experience securing and sustaining funding streams;
- Record of leadership experience in the field of disabilities to include scholarship/research, outreach, advocacy, and policy development.

Preferred Qualifications

- Experience leading organizational and strategic futures planning;
- Experience working with public and private funds;
- Evidence of scholarship in outreach, research and/or policy development;
- Experience collaborating and navigating within and among university systems, state and federal agencies, policy makers, advocacy groups, consumers with disabilities, and families;
- Experience in college (graduate and/or undergraduate) level teaching;
- Experience managing a work environment that encourages knowledge of, respect for, and development of skills to effectively engage with individuals from diverse communities;
- Experience working in and/or with University Centers for Excellence in Developmental Disabilities (UCEDDs) and related interdisciplinary research, education, and services;
- Experience building a strong research, program evaluation, and public policy team;
- Experience advocating for and supporting the needs of people with disabilities and their families across complex service systems (e.g., Education, Home and Community-Based Medicaid Services, Social Security, Guardianship and Supported Decision Making, Transitions across the age span);
- Experience with distance approaches to education, training, services and supports in a rural state.

How to Apply

Applications need to be submitted online through the University of Idaho PeopleAdmin system. [Go to the online position posting](#) and click 'Apply for this Job.' Applicant resources with more instructions can be found on the [University of Idaho Human Resources website](#).

To apply for the position, applications should include:

1. a cover letter highlighting your qualifications for the position including how you will advance the College and University's commitment to building a diverse and inclusive educational environment,
2. curriculum vita,
3. names and contact information of three references, and
4. unofficial transcript.

Review of applications will begin December 1, 2022 and continue until a suitable applicant is found. Please direct questions to the search committee chair:

Dr Scott Clyde (scottc@uidaho.edu)

Background Check and EEO Statements

Applicants who are selected as final possible candidates must be able to pass a criminal background check.

The University of Idaho (U of I) is an equal opportunity and affirmative action employer committed to assembling a diverse, broadly trained faculty and staff. Women, minorities, people with disabilities and veterans are strongly encouraged to apply. In compliance with applicable laws and in furtherance of its commitment to fostering an environment that welcomes and embraces diversity, U of I does not discriminate on the basis of race, color, religion, national origin, sex, age, sexual orientation, gender identity/expression, disability, genetic information or status as any protected veteran or military status in its programs or activities, including employment, admissions and educational programs.