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| **QUALITY INDICATOR** | **EXEMPLARY** | **ACCEPTABLE** | **NEEDS IMPROVEMENT** | **MISSING** | **Comment** |
| **Introduction/Background Information** | | | | | |
| A description that provides introduction/background information providing a context for the report | Provides clear and  thorough introduction  and background to set up the context for the report | Provides an introduction and background that is only somewhat sets the context for the report | Provides an  introduction and  background that marginally sets up the context for the report | Introduction  and/or  background  not provided |  |
| **Implementation Activities** | | | | | |
| A description of the activities implemented, including how the activity was implemented. Review Questions: 1) Are the activities clearly described, including how they were implemented? 2) Does the narrative provide a clear explanation of what the Council did & how it related to accomplishments /outcomes? | The information is clear, thorough, specific, cohesive, and comprehensive; detailed, complete, clearly articulated information correlates to objective(s) and goal(s); includes how activities were implemented and what was accomplished | The information is reasonably comprehensive and includes sufficient detail of how it correlates to goal/objective; contains adequate examples in several implementation activities though in some areas it requires additional specificity to support and explain what was accomplished as a result of activities | The information is non-specific and lacks focus and detail about how it correlates to goal/objective. Additional information is needed in order to be reasonably comprehensive and provide a clear description of how the activities were implemented and how it related to what was accomplished | Information not provided on: 1) Activities implemented; 2) How the activities were implemented; 3) How activities are related to what was accomplished? |  |

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| **QUALITY INDICATOR** | **EXEMPLARY** | **ACCEPTABLE** | **NEEDS IMPROVEMENT** | **MISSING** | **Comment** |
| **Performance Measures** | | | | | |
| Performance measures (numbers) are supported by the narrative description. | Performance measures (numbers) are clearly and thoroughly supported by the narrative description | Performance measures (numbers) are only sufficiently supported by the narrative description | Performance measures (numbers) are marginally supported by the narrative description | Performance measures (numbers) are not explained in the narrative description |  |
| **Deliverables/Products** | | | | | |
| Deliverables and/or products associated with objectives are described. | Information about deliverables and/or products are clearly and thoroughly supported by the narrative description; describes how the deliverable and/or product influenced impact | Information on deliverables and/or products are sufficiently supported by the narrative description; sufficiently describes how the deliverable and/or product influenced impact | Information on deliverables and/or products are marginally supported by the narrative description; unclear information about how the deliverable and/or product influenced impact | Information on deliverables and/or products are not explained in the narrative description |  |
| **Success Stories** | | | | | |
| Stories of people with developmental disabilities whose lives are better because of Council work | Stories are clearly and thoroughly described giving evidence of the impact of Council work. | Stories are sufficiently described giving some evidence of the impact of Council work. | Stories are marginally described giving little evidence of the impact of Council work. | Stories are not included |  |

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| **QUALITY INDICATOR** | **EXEMPLARY** | **ACCEPTABLE**  **http://images.rapgenius.com/d0c425c18223e25ff98d97875173379e.200x200x1.png** | **NEEDS IMPROVEMENT**  http://facebookemoticons.com/images/stickers/smileys/sad.png | **MISSING**  **http://www.stuckonemojis.com/assets/images/Smiley/Sad-Whiner-Emoji.png** | **Comment** |
| **Policy/Legislative Stories** | | | | | |
| Stories of policy or legislative changes that happened as a result of Council work likely to positively impact the lives of people with developmental disabilities or that will prevent a potential negative impact | Stories are clearly and thoroughly described giving evidence of the impact of Council work. | Stories are sufficiently described giving some evidence of the impact of Council work. | Stories are marginally described giving little evidence of the impact of Council work. | Stories are not provided |  |
| **Evaluation/Outcomes** | | | | | |
| Evaluation of activities, including a summary of data collected, data sources, and data collection methods to support outcomes achieved | Evaluation efforts are clearly and thoroughly described providing a great understanding of outcomes achieved; indication of how data will used to inform decision making | Evaluation efforts are sufficiently described providing a general understanding of outcomes achieved; sufficiently describes how data will used to inform decision making | Evaluation efforts are minimally described making it difficult to get a sense of outcomes achieved; limited or no information on how data will used to inform decision making | Information on evaluation efforts are not provided |  |
| **Timeline** | | | | | |
| Assessment of timelines and target dates is supported in the narrative description. | Provides clear and  thorough information timeline; clearly indicates if timelines were met/not met with justification(s) | Provides some  information on activities timeline; some indication if timelines were met/not met with some justifications accordingly | Provides marginal  information on activities timeline; minimal indication if timelines were met/not met without justifications accordingly | Information on timelines not provided |  |
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